

TOTLAND PARISH COUNCIL

Minutes of the **Full Council** meeting of **TOTLAND PARISH COUNCIL** held on **Monday 11th May 2026** at **6:00 PM**, at Totland Village Hall, The Broadway, Totland.

Those present :

Chairman : Cllr G Wyre

Vice-Chairman : Cllr E Smith

Councillors : Cllr J Cave, Cllr V Fennell, Cllr C Jarman, Cllr C Johnson, Cllr C M Pipe

Officers : Mrs H Gibbs

* Attended remotely

110/26 PUBLIC FORUM

There will be up to 15 minutes available for members of the public to speak, in accordance with the Public Participation Procedure, copies of which are available at meetings or on the website.

At the Chairman's discretion, members of the public may be invited to speak on specific items during the meeting, but this is not a given.

Please note that Parish Council meetings are not public meetings, however, members of the public have a statutory right to attend meetings of the council as observers only. Public have no legal right to speak unless the Parish Council Chairman authorises them to do so.

Neither Councillors or the Clerk are under pressure to respond immediately to comments made during the public participation other than those which relate to items on the Agenda. Members of the public do not have a right to force items onto the Council Agenda.

None.

111/26 ELECTION OF CHAIRMAN

A. To Elect a Chairman for 2026/2027

Councillor Fennell proposed Councillor Wyre remain and Councillor Cave seconded this. All agreed. **RESOLVED** - Councillor Wyre will continue as Chairman for 2026/2027 and thanked fellow Councillors for their continued support.

B. To receive and sign the Declaration of Acceptance of Office from the Chairman and witnessed by the Clerk.

Declaration of Acceptance of Office signed by Councillor Wyre and witnesses by the Clerk. **RESOLVED**.

112/26 ELECTION OF VICE CHAIRMAN

A. To Elect a Vice Chairman for 2026/2027

Councillor Fennell proposed Councillor Smith and Councillor Wyre seconded this. All agreed. **RESOLVED** - Councillor Smith will be the Vice Chairman for 2026/2027.

B. To receive and sign the Declaration of Acceptance of Office from the Vice Chairman and witnessed by the Clerk.

Declaration of Acceptance of Office signed by Councillor Smith and witnesses by the Clerk. **RESOLVED.**

113/26 APOLOGIES

To receive and accept apologies for non-attendance.

Councillor Blamire - accepted.

114/26 DECLARATIONS OF INTEREST

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached.

Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest.

You must withdraw from the room when the meeting discusses and votes on the matter.

Councillor Smith - member of Curtain Up.

Councillor Jarman - member of Freshwater Parish Council.

115/26 MINUTES AND UPDATES

To receive for approval minutes of the Parish Council meeting (s) as below:

Full Council Monday 13th April 2026 - **RESOLVED.**

The minutes were accepted and approved as a true record of the meeting and the Chairman signed the minutes. Proposed Councillor Pipe, seconded Councillor Fennell, all agreed.

Updates-

New Path works - Clerk to speak with Councillor Blamire regarding the condition of the ground.

Clerk looking at various savings accounts and will bring back June/July

Memorial Hall doors have been ordered, delivery is approximately 8 weeks

Memorial Hall No update to the smoke detectors.

Cigarette stubbers on bins - Island Roads have added this request to the list. Would the Parish Council be prepared to purchase and install these stubbers on top of bins if Island Roads allow? Estimated costs would be around £12.00 each + VAT for the stubbers plus installation cost. There are 5 to 6 bins and the Clerk estimated a total cost of £150.00. Councillors asked the Clerk to follow this up and bring back to the next meeting.

116/26 FINANCE AND GRANTS

a. To consider and approve the appointment of Mr D Shaw as the Parish Councils Internal Auditor for 2026/2027 based on the provided letter of engagement and terms of reference.

Councillors agreed to the reappointment of the Internal Auditor, Mr Shaw. Proposed Councillor Wyre, seconded Councillor Fennell all agreed. **RESOLVED.**

b. To confirm the parish seal remains in the Parish Office.

The Clerk confirmed the parish seal remains in the Parish Office.

c. To agree payment of the annual grants as follows:

- West Wight Sports and Community Centre £11,000
- West Wight Nursery £5,000
- Community Connector £5,000
- Defibrillator £250.00
- Island Community Ventures (Post Office) £2000.00

The annual grants as above were approved and awarded. Proposed Councillor Pipe seconded Councillor Johnson all agreed. **RESOLVED.**

d. To agree the approval of payments to 11th May 2026

APPROVED and **RESOLVED** to make payments by bank transfer/cheque/debit card/direct debit as follows: Proposed Councillor Fennell, seconded Councillor Pipe all

agreed.	
£585.65	Isle of Wight Council - Council Tax
£16.03	Wight Computers - 365/Anti Virus
£92.61	YU Energy - Utilities
£532.80	Vectashield - Pest Control
£141.72	Ricoh - Photocopier and usage
£93.60	Wight Fibre - telephone/internet office and hall
£439.72	Zurich Insurance - Bowling Club/Scout Hall
£650.00	HALC - Subscription fee
£267.56	Everflow - Utilities
£24.00	High Glass - Window cleaning
£2000.00	Island Community Ventures - Grant Post Office
£194.82	Biffa - waste bins
£176.00	West Wight Gardening - Turf front village hall
£16.03	Wight Computers - 365/Anti Virus
£814.00	ERMC - Village Hall
£729.00	ICS - Public toilet cleaning
£1352.56	Brighstone Landscaping - grounds maintenance
£105.60	R & R containers - container hire

e. *To note the bank reconciliation to 30th April 2026*

Clerk apologies for not having this prepared and would forward to Councillors by email.

f. To receive a Grant Application from West Wight Churches Together- £500.00

Due to work being carried out on the Village Hall the grant pot was low this year and set at £21500.00. With the above annual grants approved this leaves £250.00.

However, as this is youth related Councillors could agree to use £250.00 from the Youth Facility project on recreation ground. There would be no further grant applications accepted for this year.

Councillors agreed to this grant, proposed Councillor Pipe, seconded Councillor Jarman all agreed.

Councillors would look into increasing the grant pot for next year. **RESOLVED.**

117/26 PLANNING APPLICATIONS, DECISIONS, APPEALS & TREE WORKS

a. To consider Planning Applications

Proposed replacement of windows and front and rear doors

6 - 11 Needlemakers 41 The Avenue Totland Totland Bay Isle Of Wight PO39 OJT

Ref. No: 26/00504/FUL | Received: Tue 14 Apr 2026 | Validated: Tue 14 Apr 2026 |

NOTED

Proposed replacement of windows and front and rear doors

12-17 Needlemakers 41 The Avenue Totland Totland Bay Isle Of Wight PO39 ODL

Ref. No: 26/00505/FUL | Received: Tue 14 Apr 2026 | Validated: Tue 14 Apr 2026 |

NOTED

b. To receive Planning Decisions

Condition compliance application on 24/00899/FUL relating to condition 7 (Biodiversity Mitigation and Enhancement Plan)

Spring Vale Summers Lane Totland Totland Bay Isle Of Wight PO39 OHQ

Ref. No: 26/00100/DIS | Received: Mon 26 Jan 2026 | Validated: Tue 10 Mar 2026 |

Decision: Condition Discharged

Condition: 7 The methods and details as set out within the Biodiversity Mitigation and Enhancement Plan (AS/LP/0924 BMEP) together with the Landscape and Ecological Enhancement Plan (AS/LP/0924 LEEP) both produced by Woodside Tree Consultancy and dated 20th September 2024 are acceptable in accordance with the requirements of condition 7, subject to the landscaping, planting and management being carried out in accordance with these agreed details, with planting to be carried out within the next available planting season following the date of this decision this condition can be considered discharged.

c. To receive Tree Work Applications - **NOTED**

[T1; Ash - Remove. Reason: Tree has split down the main trunk \(see photos\) and has been recommended for removal on safety grounds due to the tree being adjacent to 2 public footpaths within the churchyard.](#)

[Show more description](#)

Christchurch Alum Bay New Road Totland Totland Bay Isle Of Wight PO39 0ES
Ref. No: 26/00568/TW | Received: Tue 28 Apr 2026 | Validated: Tue 28 Apr 2026 | Status: Registered

[T1; Oak \(Quercus robur\) is located on the left side of the property and is wished to be removed to ground level. Reason: Close to a nearby building and surrounding trees. The surrounding trees are older, bigger, and are causing T1 to grow towards the property with the lack of light and space. The removal of T1 will enhance the growth for surrounding trees and create a clearance between the building before issues arise. T2; Oak \(Quercus robur\) - Reduce by 20% from branch tip back to suitable growth points, no greater than 1/3 of the adjacent pruning cut on the over extended NE facing limb. Reason: Reduce the weight and limb twisting in the wind above the garage on the property, improve the natural tree shape which is currently being affected by this over extended limb.](#)

1 Greenways Totland Totland Bay Isle Of Wight PO39 0ED

Ref. No: 26/00517/TW | Received: Fri 17 Apr 2026 | Validated: Fri 17 Apr 2026 |

[Oak - Reduce crown by approximately 3-4 metres overall to reduce height and spread. Reduce lateral branches overhanging the lawn and property by approximately 3 metres. Carry out a moderate crown thin \(20-30%\) to allow increased light penetration. Remove or reduce lower overhanging branches to improve garden usability. Cut/remove ivy from the main stem. Reason: Improve light levels within the garden.](#)

1 Velsheda Close Hurst Point View Totland Isle Of Wight PO39 0AJ

Ref. No: 26/00424/TW | Received: Wed 25 Mar 2026 | Validated: Mon 13 Apr 2026 |

- d. To receive Tree Work Decisions - None
- e. To note Appeals - None
- f. Enforcement - None

118/26 REPORTS

To receive reports as follows:

a. Isle of Wight Councillor for Totland & Colwell - Councillor Chris Jarman

Councillors congratulated Councillor Jarman on winning the Totland and Colwell election and looked forward to the continuation of working together.

b. Open Spaces

None

c. Clerk

I have met with the internal auditor - and to date no problems have been raised. Hall users have given feedback of the hall which is all good.

Archive group almost in - old meeting room chairs to move to the Village Hall, couple of other furniture no room for, Councillors agreed for the Clerk to arrange for Biffa to collect after trying freecycle.

Craft Market would like to display some banners on Turf Walk, Stokes Green and Colwell Common. Plenty of stall holder but need to increase the footfall. Initially asked for Cokes Green but don't think that is a good location. Councillors agreed with Clerk. Councillor Wyre happy to help with the banner to incorporate the Village Hall logol.

Totland Public toilet ladies Wallgate stopped working, Focus attended to repair claiming the wrong soap was input, however, the whole system is still not working. Clerk to chase actions and if necessary we may need to replace this fully.

VAT reclaim from 1st December to 31st March £3126.00 has been received.

Car Boot season is here and they go ahead providing weather is good.

Bob has looked at the mens urinal at Totland beach and has tried to deal with the amount of water being used, we will keep reading the meter each month to see if this makes any difference.

Best Kept Village Awards judging takes place between 1st May and 31st May.

Octopus Energy has now registered all meters and I am expecting invoices to arrive shortly.

Memorial Hall Registration: Land Registry accepted the details given and the registration fee of £250.00 had been paid - Freshwater Parish Council have paid their 2/3rds.

Freshwater Parish Council have come back with a quotation to repair and renovate the front area of the Memorial Hall. To include repair and repaint woodwork, repaint masonry and cover wooden uprights with UPVC Trim - cost £600.00. No mention of the down pipes. Councillor Wyre will speak with the Memorial Hall manager.

119/26 VILLAGE HALL

a. To receive the estimated costs for the proposed works.

Councillors accepted this estimate and agreed to proceed to planning now. Proposed Councillor Wyre, seconded Councillor Fennell, all agreed.

b. To receive details for the PPLPRS Licence.

The Clerk thanked Councillor Smith the third party information. It has been agreed that the hall does not need a licence for the activities at the hall. The £142.00 + VAT will be returned.

c. Registering for Premises Licence.

This is still ongoing.

d. To receive a quotation to make good, prepare and paint the front of the Village Hall
BrushStokes have provided a quotation £1280.00 inclusive of material and labour.

RESOLVED. Councillor Johnson proposed this quotation be accepted with Councillor Pipe seconding this, all agreed.

e. To receive updates associated with the Village Hall.

A temporary fix for the light in the ladies toilet has been added.

Curtain Up asked about the back of the hall and whether this was 'condemned'. They were looking for reassurances that raising and spending money on the hall lighting and sound for the Community Group would ensure the facility would be available for all. Clerk emailed to assure the building would be repaired as part of the works being carried out.

Clerk obtaining quotes for restoring the floor in the hall, buffing, filling holes and staining/varnishing.

The Junk Food Project and Crafts have stopped on a Friday due to no food being available.

120/26 GENERAL POWER OF COMPETENCE

To confirm and note Totland Parish Council meets the criteria to use the General Power of Competence. **NOTED.**

Totland Parish Council complies with the requirement to adopt the General Power of Competence as it has a qualified Clerk that has the CiLCA qualification and has attained the General Power of Competence Certificate, and that the Parish Council comprises of the required number of elected Councillors. Elected 6, co-opted 2.

121/26 COMMITTEE REPRESENTATION

To confirm committee membership for 2026/2027

Although the Parish Council hold Finance or Planning meetings as and when required, these meetings are a full council set up, therefore, all Councillors are invited.

Employment - Chairman and Vice Chairman.

Memorial Hall Arts & Leisure - Councillor Wyre has stood down and Councillor Johnson has replaced him. Councillors' Smith and Cave remain with Councillor Fennell as an Honorary member.

Yarmouth Harbour Advisory Committee - Councillor Wyre.

Clerk to advise outside bodies of new memberships.

122/26 CORRESPONDENCE

To receive correspondence and agree responses as required.

- West Wight Heritage Centre

A letter thanking the Parish Council for their generous consideration of their current position and by allowing them to use space provided by the Parish Council.

123/26 ANY OTHER BUSINESS

No decisions can be made under this item, however, Councillors can bring any matters up at this point that do not appear on the Agenda.

If a decision is to be made this will be added to the next Agenda.

Councillor Pipe asked if the Clerk could contact Totties and ask them arrange a quick rubbish collection after they close. Although the wildlife pull rubbish from the bins, some customers also leave rubbish around the village especially on Cokes Green.

Clerk congratulated Councillor Smith on her recent performance in The Lady Vanishes.

A excellent production from Curtain Up.

Meeting closed 7.50pm

Signed Chairman

Date