

TOTLAND PARISH COUNCIL

Minutes of the **Full Council** meeting of **TOTLAND PARISH COUNCIL** held on **Monday 13th May 2024 at 6:00 PM**, at Parish Council Offices, The Broadway.

Public Forum

There will be up to 15 minutes available for members of the public to speak, *in accordance with the Public Participation Procedure, copies of which are available at meetings or on the website*. At the Chairman's discretion, members of the public may be invited to speak on specific items during the meeting, but this is not a given.

Please note that Parish Council meetings are not public meetings, however, members of the public have a statutory right to attend meetings of the council as observers only. Public have no legal right to speak unless the Parish Council Chairman authorises them to do so.

Neither Councillors or the Clerk are under pressure to respond immediately to comments made during the public participation other than those which relate to items on the Agenda. Members of the public do not have a right to force items onto the Council Agenda.

Those present :

Chairman : Mr G Wyre
Vice-Chairman : Mrs J Cave
Councillors : Mrs H Benns, Mr V Fennell
Officers : Mrs H Gibbs

226/24 ELECTION OF CHAIRMAN

A. To Elect a Chairman for 2024/2025

Councillor Fennell proposed Councillor Wyre remain and Councillor Cave seconded this. All agreed. **RESOLVED** – Councillor Wyre will be Chairman for 2024/2025.

B. To receive and sign the Declaration of Acceptance of Office from the Chairman and witnessed by the Clerk.

Declaration of Acceptance of Office signed by Councillor Wyre and witnessed by the Clerk. **RESOLVED.**

227/24 ELECTION OF VICE CHAIRMAN

A. To Elect a Vice Chairman for 2024/2025

Councillor Benns proposed Councillor Cave remain and Councillor Fennell seconded this. All agreed. **RESOLVED** – Councillor Cave will be Vice Chairman for 2024/2025.

B. To receive and sign the Declaration of Acceptance of Office from the Vice Chairman and witnessed by the Clerk.

Declaration of Acceptance of Office signed by Councillor Cave and witnessed by the Clerk. **RESOLVED.**

228/24 APOLOGIES

To receive and accept apologies for non-attendance.

Apologies were received from Councillor Howe - unwell, Councillor Blamire - family commitment and Councillor Jarman - unwell.

All apologies were accepted. **ACCEPTED.**

229/24 DECLARATIONS OF INTEREST

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached.

Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest.

You must withdraw from the room when the meeting discusses and votes on the matter.
None.

230/24 MINUTES AND UPDATES

To receive for approval minutes of the Parish Council meeting (s) as below:

Monday 8th April 2024

Minutes were approved - Proposed Councillor Cave, seconded Councillor Benns all agreed. **APPROVED.**

231/24 FINANCE AND GRANTS

A. To appoint the Internal Auditor as Mr Shaw for 2024/2025

Councillors agreed to the reappointment of the Internal Auditor Mr Shaw. **RESOLVED**

B. To confirm the parish seal remains in the Parish Office.

Noted.

C. To agree the annual grants as follows:

West Wight Sports and Community Centre - £11,000

West Wight Nursery - £5,000

Community Connector - £5,000

The annual grants as above were approved and awarded. **RESOLVED.**

D. To agree the approval of payments to 13th May 2024

APPROVED and **RESOLVED** to make payments by bank transfer/cheque/debit card as below: *Proposed Councillor Benns, seconded Councillor Fennell, all agreed.*

£2581.25 - Memorial Hall, Precept and Archive Room rental.

£2610.68 - Isle of Wight Council - Colwell/Totland summer buoys

£16.03 - Wight Computers, Software and security

£135.65 - British Gas Lite, Utilities

£360.00 - Dee Scaffolding, scaffolding for Colwell Public Toilets

£133.64 - Ricoh, photocopier rental and use

£959.52 - DMR Engineering, Colwell Public Toilets door posts

£72.00 - Ringway Island Roads, Licence

£103.68 - Sydenhams, materials Colwell Public Toilets

£532.80 - Vectashield, mole treatment

£81.40 - Viking, stationery

£68.22 - Jewson, materials Colwell Public Toilets

£3506.00 - JOB Property - Labour Colwell Public Toilets

£271.28 - Eurocell, materials Colwell Public Toilets

£60.00 - Harrison Contractors, wrought iron gate Colwell Public Toilets

£86.40 - Sydenhams, materials Colwell Public Toilets

£350.48 - Yesss Ltd, materials Colwell Public Toilets

£2607.20 - Jason Morgan Electricals, Labour Colwell Public Toilets

£24.00 - High Glass, window cleaning

£4.70 - Biffa Waste, office waste

£780.00 - Wight Stonemasonry, War Memorial clean

£627.00 - HALC, annual subscription

£17.94 - Jewson, materials Colwell Public Toilets

£640.00 - DMR Engineering, Colwell Public Toilets extension toilet holders

£144.00 - Ringway Island Roads, Licence

£26.27 - Eurocell, materials Colwell Public Toilets

£181.55 - Dulux, paint Colwell Public Toilets
£1650.00 - Natural Enterprise, Annual payment OHF/Turvills
£16.03 - Wight Computers, Software and security
£669.52 - RVN, materials Colwell Public Toilets
£378.00 - Jason Morgan Electricals, Labour Colwell Public Toilets
£729.00 - ICS, Public Toilet cleaning
£3018.00 - EMRC, Feasibility Study, Totland beach toilets
£70.80 - Signpost Express, signs Colwell Public Toilets
£94.50 - Mr R Nelson, maintenance
£59.98 - Amazon, CCTV screen
£15091.55 - Hi Tec, 40% Public Toilet doors
£1351.97 - Brighstone Landscaping, grass cutting
£515.00 - Mr G Wyre, Chairman Allowance
£45.48 - Jewsons, materials Colwell Public Toilets
£27.98 - Amazon, bungee cords
£5.88 - Biffa Waste
£5000.00 - West Wight Nursery Grant
£5000.00 - Community Connector contribution Grant
£11000.00 - West Wight Sports & Community Centre Grant

E. To agree the quotation for the new planter for the grassed round area at the top of The Broadway.

Councillors agreed not to purchase a new planter but instead move a large one from outside the office.

F. To agree the 50/50 contribution towards the Totland Bay Post Office collection fees of £955.00 + VAT.

Councillors agreed and were pleased with this outcome for the Community.

G. To consider recommendations from the Memorial Hall Committee for the drainage quotations.

Two quotations had been received. Freshwater Parish Council accepted quote (A) which was the more expensive. Memorial Hall representatives for Totland, explained the two quotes and then opted for quote (B) as this was for a complete job which included making the whole area safe. Clerk to contact Freshwater Clerk for clarification on this choice and the reason why quote (A) was preferred by them.

H. To consider a quotation for the repairs to the War Memorial.

Deferred as Clerk is looking into grants.

232/24 PLANNING APPLICATIONS, DECISIONS, APPEALS & TREE WORKS

1. To consider Planning Applications

[Lawful Development Certificate for retention of porch](#)

The Knoll Granville Rise Totland Totland Bay Isle Of Wight PO39 0DX

Ref. No: 24/00551/CLEUD | Received: Mon 08 Apr 2024 | Validated: Mon 08 Apr 2024 | Status: Registered

Comment: No objections

2. To receive Planning Decisions

Application No: 24/00097/RVC

Location: Land Adjacent To Tekoa Upper Princes Road Isle Of Wight PO40 9EF

Proposal: Removal of condition 8 on 21/00939/FUL

Decision: GRANTED

Application No: 23/02224/LBC

Location: The Needles Lighthouse Needles Battery Road Totland Isle Of Wight PO39 0JH

Proposal: Listed Building Consent for additional external watertight door

Decision: GRANTED

Decision Date: 08/04/2024

3. To receive Tree Work Applications

None.

4. *To receive Tree Work Decisions*

Application No: 24/00298/TW

Location: Hurst View Eden Road Totland Bay Isle Of Wight PO39 0EJ

Proposal: T1; Pine - Remove deadwood. T2; Holme Oak - Re pollard. T3; Oak - Reduce by approx 40% into good living branches. T4; Holm Oak - Pollard at 5 metres. T5; Bay - Reduce by 50% into a hedge.

Decision: GRANTED

Application No: 24/00253/TW

Location: Briary Barn Moons Hill Totland Freshwater Isle Of Wight PO40 9RP

Proposal: Amended proposal 18/04/2024. T1; Californian Buckeye - Raise the crown over the highway to 5.5m and reduce the limbs growing towards the cables by up to 1m and that which over hangs the garage.

Decision: NO

Application No: 24/00255/TW

Location: Little Eden Eden Road Totland Totland Bay Isle Of Wight PO39 0EJ

Proposal: T1; Macracarpa - Remove deadwood; raise crown by 3m; remove first main limb over drive to rebalance crown. T2; Holme oak - Fell to ground level.

Decision: SPLIT

5. *To note Appeals*

None

233/24 REPORTS

To receive reports as follows:

1. *Isle of Wight Councillor for Totland & Colwell - Councillor Chris Jarman*

None.

2. *Open Spaces*

Weston Field annual maintenance/repair works are being carried out.

Tree supports still need sorting around Colwell Common.

Memorial Bench works to start June

3. *Clerk*

Councillors were asked to consider a smaller Xmas tree for Colwell this year and instead of the 20' tree Councillors agreed to try a 15' one. This will help with any damage especially when windy.

We will be renewing the Keep Colwell/Totland banners for the summer to keep the area tidy. Bin posters will also be renewed.

Car Boots have started and with weather permitting. Clerk will contact all organisations to ensure the rules are being put in place.

D-Day - Thursday 6th June. Clerk has bought 1 flag and Councillors agreed to purchase another for Totland and Colwell. GW will check the flag poles as necessary.

4. *Updates on the Wayleave for Lanes End and One Horse Field*

Wayleave documents received and signed. IOWC are still requesting further details.

5. *To receive updates to The Broadway closure for roadworks*

Works took place and were on time with extra crews brought in. This caused a lot of disruption to Businesses which could have been prevented. Future works should be run by the Parish Council where they can decide whether to call a meeting with the affected businesses to resolve problems.

6. *To receive updates to the Totland to Colwell Sea Wall*

There has been further landslides along the sea wall. ROW have arranged to clear the slurry over the seawall Totland side this week and Coastal Protection have arranged for works to be carried out the end of this month beginning of June - exact date will depend on another job being completed. Widdick Chine works still need to be carried out and the Clerk will continue to chase this.

Many sections of the Colwell/Brambles to where the closure starts have been marked with yellow and red spray and this is to make people aware and will be repaired shortly.

234/24 POLICIES AND COMMITTEE MEMBERSHIP

To review Policies as listed below:

Standing Orders - REVIEWED
Financial Regulations - REVIEWED
Freedom of Information - REVIEWED
Data Protection - REVIEWED
Vexatious - REVIEWED
Risk Management - REVIEWED
Equality and Diversity - REVIEWED
Complaints - REVIEWED

To agree Committee Membership for 2024/2025

War Memorial Bungalows - Councillor Fennell and other membership remaining the same.

235/24 GENERAL POWER OF COMPETENCE

To reconfirm and note Totland Parish Council still meets the criteria to use the General Power of Competence. (GPoC)

Totland Parish Council complies with the requirement to adopt the GPoC as it has a qualified Clerk that has the CiLCA qualification and has attained the General Power of Competence Certificate, and that the Parish Council comprises of the required number of elected Councillors. Elected 6, Co-opted 1, 1 vacancy.

236/24 PROJECTS

To receive updates to the Public Toilets:

a. Colwell Chine Road - Toilets open and all going well. They are being monitored for any teething problems in time for summer. The first PWL repayment is due June.

b. Totland Recreation Ground - Quotations are being fixed and then works will commence.

c. To receive the Feasibility Study for Totland Beach Public Toilets and agree next stage.

Recommendation: To accept this report and act on the recommendations given.

Councillors agreed with the recommendation, accepted the report and agreed to the following:

1. To prepare documents for a pre planning application first with Island Roads as the Highway Authority asking for access access consideration then to follow with the Isle of Wight Council.
2. To arrange quotations for works.
3. To agree to carry out works and agree date.

The paperwork for the defence has been submitted and currently waiting for a date for mediation.

237/24 CHURCH HALL

To receive updates on this site.

1. Purchase of site - Seaches are being carried out and contracts should be with Council soon.

2. Community Led Housing Survey - Survey is active and paper copies will be dropped around the village and local businesses. Posters to also be supplied.

238/24 CORRESPONDENCE

To receive correspondence and agree action. None.

239/24 ANY OTHER BUSINESS

No decisions can be made under this item, however, Councillors can bring any matters up at this point that do not appear on the Agenda.

If a decision is to be made this will be added to the next Agenda.

Colwell Buoy Channel continues to have boats mooring on them.

Meeting closed 7.25pm

